

Thought for the Day – “You don’t need to be perfect to inspire others. Let people get inspired by how you deal with your imperfection.”
~ Ziad K. Abdelnour

The Youngwood Borough Council held its regular session on the above date with the meeting being called to order at 7:00 PM and the following members present:
President Palmquist, Mrs. Wojtseck-Carty, Mr. Cowherd, Mr. Crago, Mr. Hajdukiewicz, Mr. Lutz, Mr. Peoria, Mayor Long, Junior Councilperson Horchak, Solicitor DiMascio, Engineer Schmitt and Borough Manager Schaefer

Mayor Long opened the meeting with a prayer.
Mr. Cowherd led the Pledge of Allegiance to the Flag.

Public Attendance – 0

PUBLIC COMMENT
None

APPROVAL OF MINUTES

Motion by Mr. Lutz, seconded by Mr. Hajdukiewicz, to approve the minutes of February 5, 2024, as presented.
Motion carried.

TREASURERS REPORT

The Borough Manager presented the Treasurer’s Report, for the period ending January 31, 2024.

<u>Treasurer's Report of Fund Balances as of January 31, 2024</u>	
Capital Improvement Fund – General	\$192,692.89
Liquid Fuels Fund	154,635.85
Capital Improvement Fund - P & P	25,510.97
Fire Equipment & Apparatus	123,109.35
Act 13 Fund	29,177.67
Cemetery Fund	4,691.88
Perpetual Care Fund	6,185.06
Perpetual Care – C.D.	6,043.21
Perpetual Care – C.D.	12,984.50
C.D.-Mellon Bank	4,025.08
Playground Fund	6,360.11
ARPA Fund	299,985.42

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated March 4, 2024, List 03-2024, General Fund \$84,310.37.

Motion by Mrs. Wojtseck-Carty, seconded by Mr. Cowherd, to approve Bills for Approval List 03-2024, as presented.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

COMMUNICATIONS

1. Earth Day Clean-Up will be held April 20, 2024 from 8:00 AM to 11:30 AM.
2. Zoning Hearing Board will meet on March 12th at 6:00 PM to reorganize.
3. Received deposit in the amount of \$804.54 from Crown Communications for March rent.

4. Received and emailed the Code Enforcement Reports for the month of January submitted by Mark Cypher.
5. Received deposit in the amount of \$1,233.83 from Westmoreland County for 4th quarter delinquent tax collection.
6. Received letter dated February 23, 2024 from PennDOT regarding traffic counts on municipal owner roads. Between March 2024 and November 2024, a traffic count will be done on Newill Street from Ridgeview to South 6th Street and Washington Street between 6th and 1st streets. The official letter was read.
7. Received meeting notice for the Westmoreland County Borough’s Association on March 20th at Hoss’s Steak & Sea Restaurant. Speaker is David Leng, Certified Risk Manager of the Duncan Group, to speak about 2024 Workers’ Compensation changes in PA. RSVP is necessary by March 15th.
8. Received deposits in the amount of \$98,775.35 for Act 655 and \$6,520.00 for Act 32 liquid fuels allocation. Total amount deposited into the Liquid Fuels account is \$105,295.35.
9. Received New Stanton Zoning Hearing Board notice for Monday, March 11th at 7:00 PM pertaining to the request of Stonecrete Builders, Inc. for variances to lot size, side yard, and maximum lot coverage.
10. Received deposit in the amount of \$12,265.53 from Comcast for 4th quarter 2023 franchise fees.
11. Discussed the timing of the traffic signals at Chestnut Street, Depot Street and Hillis Street. Will work with PennDOT to “tweak” the timing settings.

REPORT OF THE ENGINEER

Engineer Update

Continuing to develop projects for grants that were received. Letters have been sent to property owners to address stormwater.

REPORT OF THE SOLICITOR

Solicitor Update

Reviewed a tax appeal request for Ridgeview Residential.
Still working on the prescriptive easement for the Memorial on Hillis Street.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

PSAB Annual Conference

Motion by Mr. Cowherd, seconded by Mr. Peoria, to approve reservations for Councilmembers attending the PSAB Annual Conference in Hershey, June 2nd through June 5th.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

WCBA Meeting/Banquet

Motion by Mr. Lutz, seconded by Mr. Peoria, to approve reservations for Councilmembers wishing to attend the WCBA Banquet on April 26, 2024 at Lakeview Lounge.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes	Mayor Long	- Yes

7 – Yes 0 – No

Motion carried.

Co-Stars Road Salt

Motion by Mr. Crago, by Mr. Lutz, to approve the 2024-2025 Co-Stars Salt order in the amount of 400 tons.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes	Mayor Long	- Yes

7 – Yes 0 – No

Motion carried.

Cemetery Grass Mowing/Grave Maintenance

Motion by Mr. Lutz, seconded by Mr. Cowherd, to extend the contract with A. Mohar Construction for mowing and grave maintenance for a one-year period.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes	Mayor Long	- Yes

7 – Yes 0 – No

Motion carried.

125th Anniversary Committee

Motion by Mr. Peoria, seconded by Mr. Hajdukiewicz, to approve the 125th Anniversary Committee spending in the amount not to exceed \$1900.00.

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Yes		

7 – Yes 0 – No

Motion carried.

At 7:35 PM, Mr. Lutz was excused from the meeting.

Parklet Sign

Motion by Mr. Crago, seconded by Mrs. Wojtseck-Carty, to approve the demolition of the old parklet sign, purchase and installation of a digital sign and hardware for a new sign from SignStat at a cost not to exceed \$100,000.00 utilizing ARPA funds.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Absent		

6 – Yes 0 – No

Motion carried.

AED Machines

Motion by Mr. Crago, seconded by Mrs. Wojtseck-Carty, to purchase three (3) AED machines from ZOLL Medical Corporation in an amount not to exceed \$6,000.00 utilizing ARPA funds. AED's will be placed at the Recreation Facility, Public Works Facility and Municipal Building.

Roll Call Vote:

Mr. Crago	- Yes	Mr. Hajdukiewicz	- Yes
Mr. Peoria	- Yes	Mrs. Wojtseck-Carty	- Yes
Mr. Cowherd	- Yes	Mr. Palmquist	- Yes
Mr. Lutz	- Absent		

6 – Yes 0 – No

Motion carried.

Fire Equipment & Apparatus Fund

Motion by Mr. Crago, seconded by Mr. Hajdukiewicz, to transfer \$50,000.00 from the Fire Equipment & Apparatus Fund and to place said amount in a 6 month CD at 5.00% through First Commonwealth Bank.

Motion carried.

Motion by Mr. Cowherd, seconded by Mr. Crago, to transfer \$50,000.00 from the Fire Equipment & Apparatus Fund and to place said amount in a 6 month CD at 5.00% through S&T Bank.

Motion carried.

Handicap Parking Request

Motion by Mr. Crago, seconded by Mrs. Wojtseck-Carty, to deny the handicap parking request at 320 North 4th Street in the alley.

Motion carried.

Special Event Permit

Motion by Mr. Cowherd, seconded by Mr. Hajdukiewicz, to approve submitting the Special Event Permit to PennDOT for the 125th Anniversary Parade on August 24, 2024.

Motion carried.

REPORT OF MAYOR LONG

Announced the 125th Craft Show on March 17th at the Youngwood Fire Hall.

Announced he spoke with owner of Youngwood Commons regarding potential tenants for the vacant spaces.

FINANCE/PERSONNEL – MR. COWHERD

No report.

PUBLIC WORKS/EQUIPMENT/BUILDINGS & GROUNDS – MR. LUTZ

Absent

ORDINANCE/PUBLIC SAFETY – MR. CRAGO

Fire Report

Reviewed 2024 statics as of February 2024. The Youngwood Volunteer Fire Department responded to 45 calls as of date. An average of 5.6 volunteer firefighters are on the calls with a total of 155.2 staff hours.

GRANTS/PLANNING – MR. PEORIA

Update

Discussed the Municipal Planning Commission statute. A planning commission could be established by Borough ordinance. The planning commission would review the Borough's comprehensive plan.

STORMWATER MANAGEMENT – MR. HAJDUKIEWICZ

Update

Reported he will be meeting with Hank Bradish from the Westmoreland County Conservation District to look at Klingensmith and Jacks Run. He would like to clean-up the waterway.

RECREATION – MRS. WOJTSECK-CARTY

Update

Announced the Youngwood Recreation Board will hold a bingo at West Point Firehall.

JUNIOR COUNCILPERSON – MISS HORCHAK

No report.

REPORT OF PRESIDENT PALMQUIST

PSP Meeting Update

Reported a meeting was held with PSP regarding additional speed patrols in the Borough and the license plate readers.

Radio Talk Show Update

Reported Mayor Long, Borough Manager Schaefer and himself did a radio show on February 28th to discuss and promote the Borough.

ADJOURNMENT

President Palmquist announced the following dates:

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| March 17 | - 125 th Craft Show @ Fire Department |
| March 18 | - 125 th Committee Meeting @ 6:30 PM |
| March 25 | - Agenda Meeting at 7:00 PM |
| March 29 | - Good Friday, Holiday, Office Closed |
| April 1 | - Regular Meeting @ 7:00 PM |

Motion by Mrs. Wojtseck-Carty, seconded by Mr. Hajdukiewicz, to adjourn the meeting.

The meeting adjourned at 8:48 PM.

Respectively submitted,

Diane M. Schaefer

Diane M. Schaefer
Borough Manager

Scott Palmquist, President
YOUNGWOOD BOROUGH COUNCIL